



California Institute of Emergency Medical Training – Continuing Education and Skills Review & Testing Enrollment Agreement

**Skills instruction will be provided at this location:
2669 Myrtle Ave. # 201-203 Long Beach, CA 90755 (Main Campus)**

This course enables EMT-Basic certified students to obtain 24 hours or more of continuing education and to take the practical skill exam required by the County of Los Angeles EMS Agency and the State of California for renewal of EMT-Basic certification. The course objective is to refresh didactic knowledge and practical skills the EMT-Basic student learned in their initial certification course. Equipment required for the course of study such as stethoscopes, blood pressure cuffs, splitting devices and spinal boards will be provided by the school at no cost to the student.

The course of instruction fee is thirty dollars per six hour block of course content. Students needing continuing education are not required to take a full twenty four (24) hours of CE. Students are required to attend seven (7) hours minimum at one time to receive seven (7) hours worth of CE. If the student requires a practical skills exam the fee is eighty-five dollars and includes one re-test if necessary.

Cancellation and refund policy: BUYERS RIGHT TO CANCEL

Students who require CE hours or a practical skills exam must pay in full at the time of registration. Cancellation of a registered CE class or practical skills exam can be made anytime up until twenty four (24) hours before the first class or course with a full refund. If cancellation is less than twenty four hours before the registered start date of the CE hours class or practical skills exam the payment is considered non-refundable. The student has the option to use the payment as a credit for future CE hours or a practical skills exam. (Matt Goodman, CIEMT Program Director, 562-989-1520, MG@CIEMT.COM)

Student Services:

Student services at the CIEMT consist of both a reference library and online web access at the school to broaden student research options. If necessary, academic counseling will be provided at no cost to the student.

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

The full amount is due as a lump sum and must be paid to CIEMT no later than the beginning of the first day of instruction of the course. **Please indicate how many hours you require and check the box next to skill testing fee if you need a skill exam.**

EMT-Basic Refresher/Continuing Education \$30.00 per 7 hrs of CE

Practical Skills Testing Fee \$85.00

**Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to: Bureau for Private Postsecondary Education at
2535 Capitol Oaks Drive, Suite 400 Sacramento California 95833
P.O. Box 980818, West Sacramento CA 95833-0818
Ph (888) 370-7589 or by Fax (916) 263-1897
Ph (916) 431-6959 or by Fax (916) 263-1897 www.bppe.ca.gov**



TOTAL COURSE CHARGE

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN,
YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST.

STUDENT SIGNATURE _____ **DATE** _____

This agreement is a legally binding instrument when signed by the student and accepted by the school.

You must pay the state-imposed fee for the Student Tuition Recovery fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident and prepays all or part of your tuition either in cash, guarantee student loans, or personal loans, and
2. Your total charges are not paid by any third party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF fee, if either of the following applies:

1. You are not a California resident.
2. Your total charges are paid for by a third party, such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

If you have any complaints, questions or problems which you cannot work out with the school, write or call: Bureau for Private Postsecondary and Vocational Education at 1825 North Market Blvd. Suite S-202 Sacramento California 95834 (916) 574-7783.

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